



Republic of the Philippines
 Province of Pampanga
 Bids and Awards Committee
 Provincial Capitol, City of San Fernando, (P) / (045) 435-5122

P.R. No./Date/End User: 22-2853(HI)/8-1-22/DPMMH
 Purpose: For Hospital use.

RFQ No. 220563
 AUG 11 2022

REQUEST FOR QUOTATION
 (SHOPPING)

Company Name: _____
 Address: _____
 Tel. No. : _____

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than 4:00 P.M. AUG 15 2022

APPROVED BUDGET FOR
 THE CONTRACT (ABC):
 PhP 220,000.00

FRANCIS V. MASLOG
 Vice-Chairperson *pm*
 Bids and Awards Committee

TERMS AND CONDITIONS:

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number. For new businesses, submit the BIR Certificate of Registration.
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Quantity	Unit	Item Description	Unit Price	Total Price
	2	units	Digital Black and White Multifunction Printer		
			-Inclusive of 1 cartridge toner, 1 pc cabinet, 1bag developer and 1 pc USB cable		
			General Specifications:		
			Black & White Copier, Printer, Scanner with Automatic Reverse Document Feeder.		
			Continuous Output Speed: at least 20 pages per minute		
			Memory: Standard: at least 256MB		
			Recommended Paper Size: at least A5 to A3		
			Copier		
			Multiple copying: approximately up to 99 copies		
			Copying Zoom: approximately from 50% to 200%		
			Printer:		
			Resolution: at least 600 dpi		
			Interface (Standard): USB 2.0		
			Continue next page....Page 1 of 2		

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Item No	Quantity	Unit	Item Description	Unit Price	Total Price
			Scanner		
			Scanner Type: Flatbed		
			Scanner File Format: JPEG, PDF		
			Duplex: Printing and Scanning or Copying		
			Paper Capacity: Standard at least 250 sheets		
			LIFETIME FREE MONTHLY SERVICE		
			Terms of Reference		
			1.Brand of the item/s being offered must be indicated in the quotation.		
			2.Must be an accredited service provider of the brand manufacturer/distributor.		
			3.Must have at least one (1) service facility in the province.		
			The procuring entity reserves the right to conduct product testing/inspection if necessary to determine the fitness of the item/s being offered by prospective supplier/s.		
			After Sales Service:		
			One (1) year warranty		
			Replacement of defective items within 24 hours upon Notification by the end-user.		
			Schedule of Requirements:		
			-Delivery within ten (10) days upon receipt of PO/NOA		
			x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x Page 2 of 2		
			Total Lot Price		

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

Supplier's authorized representative signature over printed name _____
 Designation: _____
 Contact No.: _____
 Email Address: _____

 BAC Canvasser

* JCL

JCL