



Republic of the Philippines
 Province of Pampanga
 Bids and Awards Committee
 Provincial Capitol, City of San Fernando, (P) / (045) 435-5122

RFQ No. 220560
 AUG 08 2022

P.R. No./Date/End User: 22-2600 (H6) / 07-15-2022 / MDH
 Purpose: For hospital use.

REQUEST FOR QUOTATION
 (SHOPPING)

Company Name: _____
 Address: _____
 Tel. No. : _____

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this Office duly signed by you or your representative not later than 9:00 a.m. AUG 12 2022

APPROVED BUDGET FOR
 THE CONTRACT (ABC):
PhP 330,000.00

FRANCIS V. MASLOG
 Vice Chairperson *FW*
 Bids and Awards Committee

TERMS AND CONDITIONS:

- All quotations may be typewritten or handwritten, placed in a sealed envelope.
- All quotations shall be valid for one hundred twenty (120) calendar days from the deadline of the submission of the same.
- Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
- Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS Registration Number. For new businesses, submit the BIR Certificate of Registration.
- The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay.
- The Provincial Government of Pampanga reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s.
- The PGP also reserves the right to waive any required formality in the proposals received, and select the proposal which it determine to be the most advantageous to the government.

Item No.	Quantity	Unit	Item Description	Unit Price	Total Price
1	1	unit	Digital Black & White Multi-Functional Printer		
			-with Automatic Document Feeder (ADF)		
			-with one (1) bypass and two (2) paper trays		
			Memory: at least 512 MB		
			Copy and Scan Res. : 600 x 600 dpi		
			Copier Zoom: at least 25%		
			Scan Size: A4, A6, B4, B5 Letter, Legal, A3		
			Network Interface: Ethernet 10 base-T/100 base-TX/1000 base-T, USB2.0		
			Network Interface: Wireless LAN (IEEE 802.11 a/b/g/n/ac)		
			Paper Size: A4, A6, B4, B5 Letter, Legal, A3		
			Others: With Free Toner and Cabinet		
			Warranty: One (1) year warranty on parts and Lifetime maintenance services		
2	1	unit	Printer Duplicator		
			Type: Digital, Desktop		
			Printing Process: Fully-Automatic Printing		
			Print Speed: at least 60 sheets per minute		
			Continue next page ... page 1 of 2		

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Item No.	Quantity	Unit	Item Description	Unit Price	Total Price
			Resolution: at least 300 x 300 dpi		
			Colour Printing: By replacing colour drum		
			Paper Size: at least 90 x 140mm (A4, Letter, Legal)		
			Reproduction Ratio: at least 141%, 122%, 71%		
			Others: With Free Consumables and Cabinet		
			Terms & Conditions:		
			1.Brand of the items/being offered must be indicated in the quotation.		
			2.Must be accredited service provider of one brand manufacturer/distributor.		
			3. Must have at least one (1) service facility in the province.		
			4.The procuring entity reserves the right to conduct product testing/inspection if necessary to determine the fitness of the item/s being offered by prospective supplier/s.		
			After Sales Service:		
			1.One (1) year warranty on parts and services.		
			2.Replacement of defective items within 24 hours upon notification by the end-user.		
			Schedule of Requirements		
			Delivery within ten (10) days upon receipts of PO/NOA		
			x-x-x-x-x-x-x-x-x-x-x-x-x-x Page 2 of 2		
			Total Lot Price		

THE BIDS AWARDS COMMITTEE:

Having carefully read and accepted your Terms and Conditions, including the technical specifications, I/We offer to supply/deliver the item/s as noted above.

Supplier's authorized representative signature over printed name
Designation: _____
Contact No.: _____
Email Address.: _____

BAC Canvasser

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